



Safeguarding at Ingfield Manor School

Our school has a safeguarding policy for staff, families and governors. This child friendly policy is designed for you. We created this policy to help you decide what could be a 'problem' and where to get help and support. There may be times when you want to talk to someone in school about a problem that might be upsetting you.

We have people in school who are specially trained to help you, it is important that you know where to get help if you are worried or unhappy about something:

Safeguarding means that all staff will: -

- ✓ Protect you from harm
- ✓ Make sure nothing stops you from being happy
- ✓ Make sure you are safely looked after
- ✓ Make sure you have the best life chances



Ingfield Manor School – Designated Safeguarding Officers (DSOs)

Please be advised that DSOs for the school are:



Nicola Dodds
Lead DSO
Principal



Annette Smith
Head of
Secondary
& Sixth Form



Tracy Brando
Head of Care



Rachel
Sebastiao
Head of
Early Years



Liz Hall
Nurse



Jane Hart-
Coombes
PA & Office
Manager



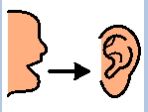
Becky French
Head of
Primary

Safeguarding Policies and Procedures are available:

- On **MSK**
- In the "Safeguarding Policy" folder in the school office
- In the "Policy and Procedures" file in Jane Hart-Coombes' office (Principal's PA)
- In the night staff office

There are lots of other people too, who may help you with an upsetting problem and they do not work at your school but care about you just as much as we do.

Tell someone




Has anyone said anything to upset you?




Has anyone shown you pictures you didn't like?



Is anyone trying to make you do something you don't want to?



Is anyone bullying you?



Tell someone so we can help

You can tell:

- Your teacher
- Your ATM
- Head of Department
- The Principal
- The Designated Safeguarding Officers
- Anyone at school

Do NOT keep it a secret


Has anyone hurt you?



Has anyone you don't know tried to talk to you online?



Has anyone touched you in a way that you don't like?



We will always listen



Other places that may be able to help you

